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The Commonwealth of Massachusetts

Department of Public Safety Architectural Access Board

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Executive Director

Board Meeting Minutes – March 21, 2016 **21st Floor – Inspector General's Conference Room**

Present Board Members:

- Walter White, Chair (WW)
- Diane McLeod, Vice Chair (DM)
- Andrew Bedar, Member (AB)
- George Delegas, Member (GD)
- Jane Hardin, Member (JH)

and

- Thomas Hopkins, Executive Director (TH)
- Kate Sutton, Program Coordinator/Clerk for Proceedings (KS)

Members Not Present:

- Carol Steinberg, Member (CS)
- David D'Arcangelo, Massachusetts Office on Disability Director (DD)
- Raymond Glazier, Executive Office on Elder Affairs Designee (RG)

- Meeting began at approximately 9:50 a.m.; delayed start due to snow

1) Discussion: Board Member Roll Call

DM - all but DD, RG and CS present

2) Discussion: Westfield State, 577 Western Avenue, Westfield (V15-261, Davis Hall; V15-262, Dickinson Hall)

- TH - EXHIBIT – March 8, 2016 letter and drawing from Edward Adelman
 - drawing shows all stairs and nosing corrections at Stairs A, B, C, D, E and F
 - proposal is now to correct stair nosings
 - decision was issued on February 25, 2016

AB - accept the proposal for both
DM - second – carries unanimously

3) Incoming: Ben Cotto Ristorante, 361 Hanover St., Boston (V16-062)

- TH - EXHIBIT – variance application and supplemental information
 - converting existing retail to restaurant
 - seeking a variance for the lack of access to the restaurant
 - no test drawings for compliance

GD - deny
DM - second – carries unanimously

DM - more detailed test drawings required
AB - second - carries unanimously

Jeffrey Dougan, Massachusetts Office on Disability Designee (JD) – Now Present

4) Incoming: Patriot's Tavern, 100-104 Main St., Walpole (V16-068)

- TH - EXHIBIT- variance application and supplemental information
 - spending over 30%
 - currently at demolition phase
 - seeking a variance for the change in level within the building
 - building a ramp across the front of the building that will make all three entrances accessible
 - two small sets of steps

GD - grant as proposed
AB - second – carries unanimously

5) Incoming Discussion: Peabody Square Sidewalks, Main Street (South Side), Peabody (V16-005)

- TH - on 2/17/16 allowed the work to go forward to not lose funding
 - ordered that 2-week status reports be submitted
 - EXHIBIT- 3/11/16 e-mail submittal John Midrand, Green International Affiliates of Westford, status report per the Board's order
 - working with property owners to secure and fill the areaways under the sidewalk
 - also assessing the eminent domain process if an amicable agreement cannot be made

JD - accept the status report
DM - second – carries unanimously

6) Discussion: Wellmet Project, 40 Everett St., Medford (V15-317)

- TH - hearing held February 22, 2016
- there is an outside deck at the third floor
- EXHIBIT – 3/8/16 submittal from Brian Anderson, submittal of patio at rear land; seeking to use the backyard patio as the alternative exterior space, in lieu of creating access to the third floor deck

Carol Steinberg, Member (CS) – now present

- TH - it appears that they are seeking a variance for the lack of access to the third floor deck and providing an accommodation at the rear yard
- JD - thought that they were not going to use the third floor deck at all
- this submittal was just to clarify that there was an outdoor space available
- JD - grant the lack of vertical access to the upper floors, on the condition that improvements are made to the rear yard patio space are done to make it accessible and in compliance with 521 CMR; and that the third floor deck space remains close - second – carries unanimously*
- AB - second – carries with DM abstaining*

7) Incoming: Lamplighter Brewing Company, 284 Broadway, Cambridge (V16-067)

- TH - EXHIBIT – variance application and supplemental information
- seeking variance for a raised seating area
- 18 inch change in level, 275 square feet
- cost to lower it is \$275,000 due to poured in place concrete
- the ramp would create a loss of space
- DM - grant on the condition that it is for overflow seating only and not used for private functions; and that any tours of the brewery are accessible*
- JD - second – carries with CS opposed*

8) Incoming: Little Building, Emerson College, 80 Boylston Street, Boston (V16-069)

- TH - EXHIBIT – variance application and supplemental information
- over 30%
- would like to put in packets for next meeting
- DM - put in packet for April 4, 2016*
- JD - second - carries unanimously*

9) Incoming: Central Building, 322-332 Main St., Worcester (V16-059)

- TH - previously voted to put it in the board packet for this meeting
- EXHIBIT- variance application and supplemental information
- JD - couldn't find any narrative in the packet for the lack of vertical access (28.1)
- JD - grant the variance requested for 20.1, regarding the lower and upper side doorways (Condition A), on the condition that directional signage posted to the accessible entrance and that the doors are egress only*

DM - second – carries with CS abstaining

JD - condition B, grant on the condition that automatic door openers are installed

DM - second – carries unanimously

JD - grant, condition C, on the condition compliant wall-mounted handrail installed

DM - second – carries unanimously

JD - 28.1, continue to have more clarification submitted

AB - second – carries unanimously

10) Incoming: Curb Cuts at 267 Great Road, Acton (V16-065)

TH - EXHIBIT – variance application and supplemental information

- cross slopes and center slopes at renovated curb cuts

- office building adjacent to a building recently renovated and reconstruction of sidewalks

- EXHIBIT – March 18, 2016 submittal from Danny Factor, Commission on Disability; site visit conducted on March 11, 2016 with two members of the commission, the building owner and the building inspector

DM - need to know what the actual slopes of the curb cuts are

TH - commission is against the variance for the slope of the western slope of the curb cut

- email from Factor stated that the owner said that the slopes could be corrected at each side for \$2,000 per side

CS - deny

DM - second – carries unanimously

11) Incoming: Causeway Restaurant and Bar, 65 Causeway Street, Boston (V16-071)

TH - EXHIBIT – variance application and supplemental information

- previously before the Board for the work that was performed on the building

- first and second floor are accessible by a lift

- they are seeking to expand to create an outside roof deck at a cost of \$200,000

- spending over the past 3 years is over 30%

- seeking a variance to not provide access to the roof deck

DM - deny

CS - second – carries unanimously

12) Incoming: New Construction of two residential buildings, 37 Washington Street, Melrose (V16-066)

TH - EXHIBIT – variance application and supplemental information

- 88 residential units proposed

- one variance request for sink depths

- total of 5 Group 2A units

JD - grant on the condition that sinks are proposed and readily available upon request to the tenants and are provided without cost to the tenants

DM - second – carries unanimously

13) Incoming: Fayweather Street School, 765 Concord Ave., Cambridge (V16-072)

- TH - original case before the Board in August 2015 and then withdrawn after opposition from Cambridge commission on Disability
- mezzanine proposed to be built (6' wide across the back of the auditorium), at the back of the auditorium
- EXHIBIT – new application received by the Board on March 9, 2016
- received a phone call from Michael Muehe stating that he is not opposed

DM - deny

CS - second – carries unanimously

14) Incoming: YWCA, Levi Standish House, 20 South Sixth St., New Bedford (V16-040)

- TH - originally reviewed on 3/7/16
- EXHIBIT – variance application and supplemental information
- three-story building plus attic, built in 1825
- addition of two-story compliant addition
- spending over 30%
- seeking 6 variances

- CS - elevator issue, no affidavit submitted regarding employee space only at the second floor
- it states that they are offices, but not employee only

CS - continue the discussion regarding vertical access, on the condition that an affidavit is submitted stating that the second floor is employee-only space

DM - second – carries unanimously

- DM - toilet room clearances look difficult to maneuver

- CS - is it the only bathroom
JD – on that side of the building

DM - more information and better pictures of entire existing building first floor bathroom and the overall dimensions of the bathroom; submit by March 30, 2016

CS - second – carries unanimously

DM - grant variance for 20.3, accessible route

JD - second – carries unanimously (CS - withdraw vote, and vote opposed; motion still carries)

DM left the room

CS - grant variance for 27.2

JD - second – carries unanimously

JD - grant variance for 27.4.1 and 27.4.2, as proposed

GD - second – carries with CS opposed

DM now present

15) Hearing: Yola Esther Development, Kara Drive, Giovina Drive, Karen Drive, Pittsfield (C15-125 & V16-073)

- WW - called to order at 11 a.m.
- introduce the Board

Jim Scalise, SK Design Group, Inc. (Yola Esther Project Engineer) – JS
Tom Hamel, Esq., Courtney, Leef Hamel PC (Attorney for Yola Esther) – THa
Matt Billeter, City of Pittsfield Engineer – MB
Timothy Croce, City of Pittsfield Department of Engineering – TC
June Hailer, Pittsfield Commission on Disability – JH
Gerald Garner, Building Commissioner for City of Pittsfield – GG
William Joyce, Compliance Officer for the Board – WJ

- WW - all but counsel sworn in
- EXHIBIT 1 – AAB1-103

- WJ - complaint was received on November 3, 2015 (AAB60)
- cited several issues with the lack of curb cuts and lack of compliant cross slopes
- initially received two correspondences from developer
- stipulated order December 18, 2015 issued a date of January 31, 2016 for plan for compliance
- March 7, 2016 received variance application; completed application received on March 14, 2016

- JH - received a copy of variance, do not support the variance requested
- city engineer has been involved with the project from the start, and told the developer of the issues

- MB - opposed to the variance request
- office of the City engineer involved with the subdivision during construction
- AAB7 is a memo from my supervisor to director of community development, indicating concern with the noncompliance at the sidewalks and curb cuts
- did bring it to the attention of the construction foreman at the site, and handed them a copy of the applicable sections of 521 CMR
- the driveway cross slopes make the sidewalk not usable in those areas
- JH went to the property, and it was difficult to push JH across the cross slopes in question
- the exiting cross slopes of the sidewalk would render the sidewalks unusable

- THa - project has been ongoing
- it was a 1998 project that was approved and sat dormant for 7 years
- project was then sold to my client
- project was constructed since 2004
- project is one subdivision, but separated into two separate sections
- Kara and Giovina Drive have 50-foot grade differential from subdivision entrance to the back of the project
- prepared to comply with the requests in the complaint, with the exception of what is requested in the variance
- the variance requests are due to costs related without providing much benefit to persons in the handicapped community
- 95% of the sidewalk will be compliant with current requirements of 521 CMR
- work not appropriate to be completed currently; would like to start and complete the proposed work in June

- CS - agreed that there is a violation of the slopes and the curb cuts at this time

- THa - prepared to address the violations
- DM - *find in favor of the complainant for all reported violations*
- AB - *second – carries unanimously*
- WJ - AAB37, includes the installation of 3 curb cuts, and the redesign did not have a proposed date
- JS - supply the grade drawings
- WW - accept the overall grading plan as EXHIBIT 2; submit electronically within the week
- JS - can leave picture of neighborhood
- WW - accept picture of neighborhood as EXHIBIT 3; submitted electronically within the week
- JS - grade change of 35 feet from beginning of development to the back; overall grade change of 9%
- subdivision design is to build the roadways, does not get into homes or driveways
- driveways and houses are left up to the developer
- November 2015 talked about complaint and how it would be addressed; went out and did survey
- AAB37, found multiple areas of noncompliance
- no way to get to mailboxes currently, but proposing to rotate the mailboxes to correct and widen sidewalk
- identified two sections of sidewalk over 2% on Kara Drive that will be redone
- work is prepared to be done, and will be done July 1, 2016 or sooner
- did not include costs relative to the work for the variance, it is a punch list that will be corrected
- MB - there are additional areas beyond what is shown on the plans
- Robert Fournier was also at the site visit and he recorded the locations of the reported violations in his report that he wrote down
- JS - no objection to that, it was very clear that there were other areas in question
- just to be diligent, went out again and re-measured the sidewalk in 5 foot increments with a 2 foot smart level
- MB - original review was every 20 feet, but just want to verify that all areas are noted and are corrected
- JH - there are some other areas in question, some at Karen Drive
- issues with mailbox at Karen Drive as well
- would be more than happy to verify the measurements again
- WJ - Karen Drive is included in the first notice and the stipulated order
- THa - happy to participate to work with the Complainant
- do not want to be penalized, we believe that the work is complete
- no problem with the cross checking by the City Engineering Department
- CS - withdrawing the variance application for the three areas of cross slope; and instead asking for time?
- JS - no, separated the issues, three driveways are still problematic and are proposed to be maintained
- JD - mailbox; is there a transition off the sidewalk and back onto the sidewalk, or just ended
- looks like a connection to the other sidewalk needs to be added

- JS - the adjacent street has a slope of 10% and does not have a sidewalk
- plans of Karen Drive can be submitted
- WW - accept the plans of Karen Drive to be submitted within a week; EXHIBIT 4
- MB - there are noncompliant sidewalk issues on Karen Drive as well, as noted on AAB17, item number 6
- JS - did not check Karen Drive
- WW - would that be part of the plan for compliance if the areas of Karen Drive are not in compliance with 521 CMR
- THa - can either fix or amend the variance application and will just need to know a deadline for compliance
- JH - This project was designed from the ground up and should have been compliant at the time of construction
- JD - *accept the plan for compliance with the exception of the variances requested, as noted on AAB37, on the condition that the City, the Complainant and the Owner work together to confirm or identify additional areas of noncompliance with a plan for compliance or amended variance submitted by June 30, 2016*
- *withdrawn*
- JS - AAB24, three areas requesting variance application
- 7.2% slope of hill up Giovina Drive, 5.4% slope at driveway
- attempt to make the sidewalk flat, but varying cross slope of 1.1-2.5%
- House #18 cross slope varies 1.1-2.5%
- Kara Drive Houses 24 and 39 have adjacent curb cuts
- slope of the driveway for #24 is 12%
- cross slope of 3.6-3.8% at the driveway at the sidewalk
- #39 driveway is shorter
- houses are all built
- #39, cross slope is 3.6-4%
- could put a couple of curb cuts at the base on the cul-de-sac to create an accessible route around and would avoid the two steep driveways
- DM - Giovina there are an additional 7 houses from the area in question?
JS - yes
- JD - actually 8
- JH - housing development serving a particular population?
JS - no, just a general subdivision with a new houses
- CS - admit issues and self built
- JS - my uncle owns a house on Kara Drive, and he built his own house and driveway, but assume the rest of the houses and driveways were built by the developer
- CS - any issue with proposal for additional cur cuts

- MB - four curb cuts is a clever solution to avoid the lack of compliance at the two driveways at Kara Drive
 - no objections to that proposal
- THa - no one enters the development unless visiting or living there
- DM - do you agree with the slope and the way a car would bottom-out for the slope?
- MB - we have a standard detail that is suggested to limit the grade of a driveway apron to 15% or less
- DM - 5%?
 JS - longitudinal slope is 5.4%;
- JS - can make the driveway steeper, but need permission from the homeowner
 - have sent a request, but have yet to hear a response
- DM - two or four curb cuts at Kara Driveway?
 - no benefit to curb cuts at driveway
- JS - yes, the two curb cuts at the start of the cul-de-sac are more feasible and usable
- JD - do you agree with the slopes for the three variances?
 MB - yes, but do not have the exact slope documentation
- DM - take the matter under advisement*
JD - second – carries unanimously
- JS - have not checked Karen Drive yet, but can do it soon

16) Hearing: Sarah Gibbons Middle School, 20 Fisher Street, Westborough (V16-013)

- WW - called to order at 1 p.m.
 - introduce the Board

Scott Bancroft, Habeeb Associates (Architect) – SB
 Steven Habeeb, Habeeb Associates (Architect) – SH
 Tin Htway, Building Commissioner (THt)

- WW - SB and SH sworn in
 - EXHIBIT 1 – AAB1-27
- SH - start with the diagrams on AAB14
 - floor plan of the auditorium at Sarah Gibbons
 - lift for the stage
 - asking the Board to consider a variance for the slope of the auditorium floor, slope of 1:14
 - falls into the category of a ramp
 - existing conditions, concrete slab
 - to comply in full would require level platforms, handrails at each side, and would obstruct the use of the auditorium in our opinion
 - seeking variance for the ramp requirements
 - auditorium slopes from the back to the front

- SB - existing seats are wooden and have wooden armrests
- CS - how long is the length of the auditorium aisles?
SB - 45 feet of slope
- SH - mitigation of the slope, would require removal of the slab and reconstruction of the auditorium floor, and would have to have some steeper slopes and mitigated slopes, and would adjust the seating
- CS - path of travel to the lift is a long length of travel down a steep slope
- SH - the door near the lift is to the exterior
- can go out into the hallway and then into the stage door
- the slope is less than 1:12, but more than 1:20
- AB - wall-mounted handrails?
SH - one side is 2'11" and the other side it is 3'
- GD - know SH, and have worked for the Town, but can judge without bias
- SH - no objection to GD sitting on the Board for this hearing
- JH - handrail would be a good accommodation
- AB - agree with the handrails
- companion seating?
- SH - at each location, show two wheelchairs, but could be one and companion
- AB - need to have companion seat
- JD - how many seats in the auditorium?
SB - 620
- AB - but the removal of the seats (14) and putting back 8 – 614 total seats provided
-should be 6 seats without arms
- SH - the seats could be accommodated
- JD - would be 7, have to round up
- need seven wheelchair seating locations
- SH - take off an end seat, will remove the need for one more
- WW - need to have the person in a wheelchair shoulder-to-shoulder
- SH - more easily accommodated at the rear than the front, because the slope of the floor stops at the back of the first row of the seats
- JD - has any work been done yet?
SH - no

- JD - companion seating needs to be provided to each wheelchair seating location, each need to have adjacent companion seats
 - may need to alter the seating locations so that companion seating can be provided
 - withdrawing the armless seats?
- SB - could not be retrofitted, would have to change out the entire seat
- SH - could take out the entire center back row and provide approximately 5 at the rear and would still have two at the front
- CS - *grant the variances requested for the ramps, on the condition that a compliant wall-mounted handrail is provided at the north aisle (currently only 2'11"), on the condition that the aisle is widened as proposed, and with the understanding that the other aisles do not comply in full with 24.3*
- DM - *second – carries*
- TH - how is the lift operated? Can't be a key-operated lift
 - connect to the main power source for the auditorium
- SH - believe that they are just left on and operable
- JD - the 1% for the armless seats, withdrawing?
- SH - would like to maintain that request, since unsure if the seats can be converted
- JD - *continue for more information regarding the retrofitting the existing seats,*
- SH - going to be under 600 with the removal of the seats at the rear row
- JD - *continue for more information regarding the retrofitting the existing aisle seats to be armless or have raising arms, to be submitted within 30 days receipt of the decision of the board*
- DM - *second – carries unanimously*
- DM - *submit plan showing layout of accessible seating locations and companion seats within 30 days receipt of decision of the Board*
- JD - *second – carries unanimously*

17) Incoming Discussion: Euphoria Lounge, 289 Acushnet Ave., New Bedford (V16-057)

- TH - met with architect and owner in 2015
 - focused on providing access at the rear of the club and no access at the corner entrance
 - variance application received and sought variance for use of a chair lift to the corner entrance
 - spending is over 30%
 - met with them on Friday, 3/18
 - now proposing rear access and no lifts, and a variance for the corner entrance
 - EXHIBIT – modified variance application received on 3/18, submitted by the owner, Jose Borges
 - two ramps, one is compliant slope, but only 3' wide; other side slope is 1:10
 - seeking variances to 25.1 (corner entrance); 24.2 (ramp slope); 24.3 (width of ramps); seeking no handrails and just edge protection
- DM - *grant all variances requested as proposed, on the condition that compliant handrails installed at the building side of the ramp*

JD - second – carries unanimously

TH - toilet rooms; relocating existing urinal to get the right height
- proposing to replace the partitions

CS - more information on toilet room dimensions

DM - second – carries unanimously

18) Hearing: Yola Esther

JD - reopen to make the decision

DM - second - carries unanimously

DM - review the areas in question with the City and the Complainant and submit a plan for compliance and/or amended variance request for Kara Drive, Giovina Drive and Karen Drive, to be submitted by May 15, 2016

CS - second – carries unanimously

DM - grant the variances requested for the cross slopes at 18 Giovina Drive, and 24 and 29 Kara Drive, on the condition that reciprocal curb cuts are installed at the neck of Kara Drive (prior to the cul-de-sac), and at the intersection of Kara and Giovina (as seen on AAB 37), and at the mailbox location on Kara Drive

JD - second – carries unanimously

DM - work noted in the variance conditions (i.e. curb cuts); done and verified by June 30, 2016

JD - second – carries unanimously

JD - expedite

DM - second – carries unanimously

19) Discussion: Station Crossing, 16 Willow St., Melrose (V06-032)

TH - been holding one unit in the project since 2006
- developer Nabil Boghos is seeking to have the board remove the hold on the unit
- order in place for the lift
- EXHIBIT – permit from the Commonwealth’s Elevator Division for the installation of the lift, issued 3/7/16; e-mails from the building department
- should maintain that nothing done until work verified as complete and the board does a site visit

DM - maintain order that nothing be lifted until work is verified as completed and the Board staff conducts a site visit

CS - second – carries unanimously

20) Incoming: New four-story apartment building, 450 Cambridge St., Boston (V16-063)

TH - EXHIBIT – variance application and supplemental information
- seeking variances for the sink depths in Group 1 and Group 2 units with usual conditions

DM - grant as proposed, on the condition that compliant sinks available upon request and at no cost to the owners, with sinks kept in stock at all times

CS - *Second – carries unanimously*

21) Incoming: First United Methodist Church of Westborough, 120 West Main St., Westborough (V16-070)

TH - EXHIBIT – variance application and supplemental information
- over 30%
- 25 variance requests

CS - *hearing*

DM - *second- carries unanimously*

22) Incoming: Draper Laboratory, 555 Technology Sq., Cambridge (V16-064)

TH - EXHIBIT – variance application and supplemental information
- seeking until July 1, 2021 to bring the building into compliance

CS - *deny*

DM - *second – carries unanimously*

23) Incoming Discussion: Curb Cuts and Sidewalks, 745 Atlantic Ave., Boston (V16-022)

TH - reviewed previously and wanted to see the actual measurement of the sidewalk, not on a piece of lumber
- required them to submit new measurements
- EXHIBIT – submittal from Ron Santosuosso on March 15, 2016 with the measurements at the sidewalk
- cross slopes are 2.2, 1.7, 2.1 and 2.4%

DM - *grant the variances requested for the cross slopes*

AB - *second – carries unanimously*

TH - asked for more information regarding the curb cuts
- built up the curb with asphalt
- required to provide the curb cut because of sidewalk renovation project

DM - *submit plan for compliant curb cut and its reciprocal curb cut to be submitted by 4/30/16*

JD - *second – carries unanimously*

24) Discussion: Cinderella's Restaurant, Cambridge

DM - *reopen Cinderella's*

JD - *second – carries unanimously*

DM - *motion to modify the date for rescinding of occupancy for the building to a date set by the Board Staff once owner address is found and verified*

JD - *second – carries unanimously*

25) Advisory: Wood fiber product for Niantic Park in Oak Bluffs

TH - Wednesday, March 16, 2016 site visit by TH and KS
- sample of the product in a small sample area

- on a rainy day, the product would all look the same; need to color the accessible route
- the response of this product is based on the Board's ongoing statement that loose wood fiber

JH left for the day

- TH - total depth is 12"
 - also need to maintain the sides of the path

DM - allow the use of this product at this installation only, on the condition that a maintenance and incident log is kept and submitted to the Board every 3 months, starting after final installation; to be reviewed upon the completion of the trial basis, two-years from the day that the park is re-opened to the public

JD - second – carries unanimously

26) Discussion: Evergreens, 214 Main St., Amherst (V15-291)

- TH - before us a couple of months ago, where variances were granted based on jurisdiction of 3.3.1b
 - hearing scheduled for May 9, 2016
 - new sprinkler project, triggering full compliance at the building
 - now asking for variance for lack of vertical access

CS - review all requests at the hearing

JD - second – carries unanimously

27) Discussion: Minutes from March 7, 2016

JD - accept

DM - second – carries unanimously

- End of Meeting -

Matters not reasonably anticipated 48 hours in advance of meeting

- Fayweather Street School, 765 Concord Ave., Cambridge (V16-072) - new application received by the Board on March 9, 2016
- Station Crossing, 16 Willow St., Melrose (V06-032) - permit from the Commonwealth's Elevator Division for the installation of the lift, issued 3/7/16; e-mails from the building department

EXHIBITS:

- Westfield State, 577 Western Avenue, Westfield (V15-261, Davis Hall; V15-262, Dickinson Hall) - March 8, 2016 letter and drawing from Edward Adelman
- Peabody Square Sidewalks, Main Street (South Side), Peabody (V16-005) - 3/11/16 e-mail submittal John Midrand, Green International Affiliates of Westford, status report per the Board's order
- Wellmet Project, 40 Everett St., Medford (V15-317) - 3/8/16 submittal from Brian Anderson, submittal of patio at rear land; seeking to use the backyard patio as the alternative exterior space, in lieu of creating access to the third floor deck
- Euphoria Lounge, 289 Acushnet Ave., New Bedford (V16-057) - modified variance application received on 3/18, submitted by the owner, Jose Borges

- Curb Cuts and Sidewalks, 745 Atlantic Ave., Boston (V16-022) - submittal from Ron Santosuosso on March 15, 2016 with the measurements at the sidewalk
- Wood fiber product for Niantic Park in Oak Bluffs – pictures from Wednesday, March 16, 2016 site visit by TH and KS
- Ben Cotto Ristorante, 361 Hanover St., Boston (V16-062) - variance application and supplemental information
- Patriot's Tavern, 100-104 Main St., Walpole (V16-068) - variance application and supplemental information
- Lamplighter Brewing Company, 284 Broadway, Cambridge (V16-067) - variance application and supplemental information
- Little Building, Emerson College, 80 Boylston Street, Boston (V16-069) - variance application and supplemental information
- Central Building, 322-332 Main St., Worcester (V16-059) - variance application and supplemental information
- Curb Cuts at 267 Great Road, Acton (V16-065) - variance application and supplemental information; March 18, 2016 submittal from Danny Factor, Commission on Disability; site visit conducted on March 11, 2016 with two members of the commission, the building owner and the building inspector
- Causeway Restaurant and Bar, 65 Causeway Street, Boston (V16-071) - variance application and supplemental information
- New Construction of two residential buildings, 37 Washington Street, Melrose (V16-066) - variance application and supplemental information
- YWCA, Levi Standish House, 20 South Sixth St., New Bedford (V16-040) - variance application and supplemental information
- New four-story apartment building, 450 Cambridge St., Boston (V16-063) - variance application and supplemental information
- First United Methodist Church of Westborough, 120 West Main St., Westborough (V16-070) - variance application and supplemental information
- Draper Laboratory, 555 Technology Sq., Cambridge (V16-064) - variance application and supplemental information